

**AGENDA
CITY COUNCIL MEETING
REMOTE VIA PHONE USING ZOOM
APRIL 9, 2020 ~ 7:00 P.M.**

Topic: Fort Atkinson City Council
Time: Thurs., April 9, 2020 at 7:00 p.m.

Join Zoom Meeting: <https://zoom.us/j/339641625>

Meeting ID: 339 641 625

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If you have special needs or circumstances which may make communication or accessibility difficult at the meeting, please call (920) 563-7760. Accommodations will, to the fullest extent possible, be made available on request by a person with a disability.

1. Call meeting to order.
2. Roll call.
3. Approval of minutes of March 17, 2020 regular Council meeting.
4. Public Hearings

None.

5. Public Comment

6. Petitions, Requests and Communications

None.

7. Resolutions and Ordinances

- a. Resolution for thirty day extension of Declaration of Emergency.

Action – Reject—Approve and adopt Resolution.

8. Reports of Officers, Boards and Committees

- a. Minutes of Transportation & Traffic Review Committee meeting held March 12, 2020.

Action – Accept and file.

9. Unfinished Business

- a. Recommendation from Transportation & Traffic Review Committee to restrict parking on both sides of Highland Avenue west of Janesville Avenue on Monday through Friday from 6:00 a.m. to 6:00 p.m., and Ordinance.

Action – Reject—Approve; A—Move to second reading; or B—Suspend rules and waive second and third readings and adopt Ordinance.

- b. Recommendation from Transportation & Traffic Review Committee to change speed limit to 30 m.p.h. on North High Street from Ralph Street north to the City limits, and Ordinance.

Action – Reject—Approve; A—Move to second reading; or B—Suspend rules and waive second and third readings and adopt Ordinance.

10. New Business

- a. Annual Report from Ryan Bros. Ambulance on 2019 ambulance services.

Action – Accept and file.

10. New Business (Continued)

- b. Review and approve bid for 2020 Street Program, extension of Rockwell Avenue multi-purpose path east to Memorial Park, and Haumerson Pond parking lot.

Action – Reject—Approve and award bid.

- c. Notification of MLS grant award for street projects and request for approval to borrow for City's match.

Action – Reject—Approve.

- d. Review and approve paying employees during COVID-19 State issued Emergency "Safer at Home" Order.

Action – Reject—Approve.

11. Miscellaneous

None.

12. Claims, Appropriations and Contract Payments

- a. Verified claims.

Action – Motion to approve list of verified claims presented by the Director of Finance and to authorize payment.

13. Adjournment

CITY OF FORT ATKINSON
City Council Minutes ~ March 17, 2020

CALL MEETING TO ORDER.

ROLL CALL.

Present: Cm. Becker, Cm. Johnson, Cm. Scherer, Cm. Hartwick and Pres. Kotz. Also present: City Manager, City Attorney, City Clerk/Treasurer, City Engineer, Fire Chief and Public Works Superintendent.

APPROVAL OF MINUTES OF MARCH 3, 2020 REGULAR COUNCIL MEETING.

Cm. Becker moved, seconded by Cm. Johnson to approve the minutes of the March 3, 2020 regular council meeting. Motion carried.

PUBLIC HEARINGS

- a. *Public hearing on Annual Report on Stormwater Permit.*
After three calls for the public hearing, it was closed without comments.

PUBLIC COMMENT

None.

PETITIONS, REQUESTS AND COMMUNICATIONS

- a. *Request to hold annual Fort Koshkonong Rendezvous event on May 22-24, 2020 at Rock River Park, and for waiver to gun discharge ordinance.*

Clerk Ebbert reviewed the request for the 27th annual event. Departments reviewed and support the event and will provide assistance as they have in the past.

Cm. Hartwick moved, seconded by Cm. Scherer to approve the request to hold annual Fort Koshkonong Rendezvous event on May 22-24, 2020 at Rock River Park, and for waiver to gun discharge ordinance. Motion carried.

- b. *Request by Hoard Museum to close Foster Street from South Fourth Street East to Whitewater Avenue for Dairy Day at the MOOseum event on Saturday, June 20, 2020.*

Clerk Ebbert reviewed the request for the 6th annual event. The procedures will be the same as prior years with requesting a portion of Foster Street be closed. Departments provided no comments or concerns.

Cm. Hartwick moved, seconded by Cm. Johnson to approve the request by Hoard Museum to close Foster Street from South Fourth Street East to Whitewater Avenue for Dairy Day at the MOOseum event on Saturday, June 20, 2020. Motion carried.

- c. *Request to pursue Proclamation from State of Wisconsin declaring the City be named Intersectional Peony City of Wisconsin.*

Manager Trebatoski presented the Proclamation for the declaration.

Cm. Hartwick moved, seconded by Cm. Johnson to approve the request to pursue Proclamation from State of Wisconsin declaring the City be named Intersectional Peony City of Wisconsin and to recognize Roger and Sandra Anderson for their accomplishments. Motion carried.

d. *Request by Chamber of Commerce to hold Farmers Market in parking lot across from Post Office on Saturdays from May to October, and to close South Water Street East on six occasions for special events.*

Clerk Ebbert presented the events held on Saturdays from May to October in addition to the closure of S. Water Street on six dates for special events. Departments confirmed assistance as in the past without concerns or comments.

Cm. Becker moved, seconded by Cm. Johnson to approve the request by Chamber of Commerce to hold Farmers Market in parking lot across from Post Office on Saturdays from May to October, and to close South Water Street East on six occasions for special events. Motion carried with Cm. Scherer abstained.

e. *Request by Race Day Events to hold Fort 14 Run on June 6, 2020.*

Clerk Ebbert discussed the event that will be held in June. The race will begin and end at Griffin Ford, private property. However, being a large turnout with runners on the bike trail, various city streets and county streets, it is being presented to the Council.

Cm. Hartwick moved, seconded by Cm. Scherer to approve the request by Race Day Events to hold Fort 14 Run on June 6, 2020. Motion carried.

f. *Request by Chamber Project Lead Class for approval of dog friendly Fort Atkinson project proposal.*

Members from Project LEAD were present to review their request. The group has decided to add eight additional water stations with eleven dog friendly signs to parks, replace two existing water units and add one brand new water fountain unit at the JF Luther Softball Fields. These new water fountain stations are ADA compliant as well as people and pet friendly.

Cm. Becker moved, seconded by Cm. Johnson to approve the request by Chamber Project LEAD class for approval of dog friendly Fort Atkinson project proposal. Motion carried.

g. *Presentation of progress report on Jefferson County Economic Development Consortium/Thrive ED.*

Vickie Pratt was present to provide an update. She discussed planned activities which include Home Buyer Program, Heartland Talent Initiative, Outreach to Business and Capital Campaign for 2022-2026 for ThriveED.

Cm. Hartwick moved, seconded by Cm. Scherer to accept and file the presentation of progress report on Jefferson Council Economic Development Consortium/Thrive ED. Motion carried.

RESOLUTIONS AND ORDINANCES

a. *Resolution for Declaration of Emergency.*

Cm. Becker moved, seconded by Cm. Johnson to approve Resolution for Declaration of Emergency under City of Fort Atkinson Municipal Code Chapter 28-21 Article III (28-21(g) 1) in order to facilitate response to the ongoing Coronavirus (COVID-19) pandemic. Motion carried on a roll call vote.

REPORTS OF OFFICERS, BOARDS AND COMMITTEES

- a. *Minutes of Tourism Commission meeting held February 20, 2020.*
- b. *Building, Plumbing and Electrical Permit Report for February, 2020.*
- c. *Minutes of Plan Commission meeting held March 10, 2020.*

Cm. Hartwick moved, seconded by Cm. Scherer to accept and file the Reports of Officers, Boards and Committees. Motion carried.

UNFINISHED BUSINESS

- a. *Review and approve bids for Fire Station renovation/expansion project.*

Chief Rausch and Devin Flanigan from Keller presented the bid summary for the project. Bids have been received for all divisions of work. The provided list of qualified selected bidders was reviewed by Council.

Cm. Hartwick moved, seconded by Cm. Becker to approve the bids for Fire Station renovation/expansion project as listed and read below. Motion carried on a roll call vote.

BID UNIT	CONTRACTOR	COST WITH ALT
#1 DEMOLITION	CJ Kavon	\$50,000.00
#2 EARTHWORK	CJ Kavon	\$257,775.00
#3 HOT MIX ASPHALT PAVING	Wolf Paving	\$51,117.00
#4a BUILDING CAST IN PLACE CONCRETE	Keller	\$204,151.00
#4b EXTERIOR CAST IN PLACE CONCRETE	Edgar J Prager	\$71,062.00
#5 PRECAST CONCRETE HOLLOW CORE PLANKS	Spancrete	\$60,284.00
#6 MASONRY	Rural Masonry	\$528,000.00
#7 STRUCTURAL STEEL & STEEL ERECTION	Keller	\$575,998.00
#8a CARPENTRY	Keller	\$236,630.00
#8b STEEL STUD & DRYWALL	E and A Enterprises	\$198,175.00
#8c INSULATION	City Wide Insulation	\$18,095.00
#9 CASEWORK	Ja Eisch	\$84,495.29
#10 MEMBRANE ROOFING	Alois Roofing & Sheet Metal	\$136,955.00
#11 METAL SIDING	Alois Roofing & Sheet Metal	\$95,980.00
#12 OVERHEAD DOORS	Tri County Overhead Door	\$77,500.00
#13 STOREFRONT AND CURTIN WALL	Baker Glass	\$74,407.00

3 of 6

#14 FLOORING	Adair Commercial Flooring	\$68,326.00
#15 EPOXY	Floor Care USA	\$80,911.00
#16 ACOUSTIC CEILING TILE	Advanced Acoustical	\$9,806.00
#17 PAINTING & FINISHING	Omni Glass and Paint	\$84,570.00
#18 PASSENGER ELEVATOR	Braun	\$86,500.00
#19 PLUMBING	1901 Inc	\$292,800.00
#20 MECHANICAL	Myers Mechanical	\$398,599.00
#21 ELECTRICAL	United Electric	\$450,366.09
#22 FIRE SUPPRESSION	HJ Pertzborn	\$41,201.00
#23 EXTERIOR SIGNAGE	Quick Sign	\$6,897.00
#24 SOLAR	Full Spectrum	\$91,468.00

NEW BUSINESS

a. *Review and approve Annual Report on Stormwater Permit and authorize signature by proper officials.*

Engineer Selle reviewed the annual report. Public education and outreach is managed by the Rock River Stormwater Group. Letters were mailed to residents that had mowed grass into the street.

Cm. Hartwick moved, seconded by Cm. Scherer to approve Annual Report on Stormwater permit and authorize signature by proper officials. Motion carried.

b. *Update by Fire Chief on precautions for the Coronavirus COVID-19.*

Chief Rausch provided an update on the virus and precautions taken by Departments.

Cm. Hartwick moved, seconded by Cm. Johnson to accept and file the update by Fire Chief on precautions for the Coronavirus COVID-19. Motion carried.

c. *Update by Fire Chief on use of fire fighting foam containing PFAS.*

Chief Rausch provided information on the foam containing PFAS. Some of this foam is in stock at the Department and will be transitioned out as a replacement is made available. The department does not use these types of foam containing PFAS for routine incidents.

Cm. Becker moved, seconded by Cm. Scherer to accept and file the update by Fire Chief on use of firefighting foam containing PFAS. Motion carried.

d. *Review and approve quote for walk-behind line striper with bead dispenser for Department of Public Works as budgeted.*

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PW Superintendent Kent Smith presented the two quotes for a budgeted line stripper. Sherwin Industries provided \$8,036 and Pittsburg Spray Equipment provided \$11,009. This item will be purchased through short term borrowing. The CIP included \$19,000 as a budget.

Cm. Hartwick moved, seconded by Cm. Scherer to approve the quote for walk-behind line striper with bead dispenser for Department of Public Works as budgeted not to exceed \$8,036 from Sherwin Industries of Milwaukee. Motion carried on a roll call vote.

e. Review and approve quote for new backhoe for Department of Public Works as budgeted.

PW Superintendent Kent Smith presented the two quotes for a new backhoe. The current backhoe is 22 years old and will be traded in. This item will be purchased through short term borrowing. Brooks Tractor \$85,516 and Miller-Bradford & Risberg \$94,141. The CIP included \$114,000 as a budget.

Cm. Hartwick moved, seconded by Cm. Becker to approve quote for new backhoe for Department of Public Works as budgeted not to exceed \$85,516 from Brooks Tractor after trade-in. Motion carried on a roll call vote.

f. Review and approve quote for winch kit for brush chipper for Department of Public Works as budgeted.

PW Superintendent Kent Smith presented one quote for a winch kit. This request is to allow use of funds originally allocated for a brush grapple to purchase a winch kit for the brush chipper instead of purchasing a brush grapple. This will be purchased through short term borrowing. CIP included \$12,000 for this item.

Cm. Hartwick moved, seconded by Cm. Johnson to approve quote for winch kit for brush chipper for Department of Public Works as budgeted not to exceed \$6,063.59 from Bobcat of Janesville. Motion carried on a roll call vote.

g. Review and approve quote for new asphalt roller for Department of Public Works as budgeted.

PW Superintendent Kent Smith provided two quotes for a new asphalt roller, Miller-Bradford \$38,404 and Southeastern Equipment Company \$40,267. This item will be purchased through short-term borrowing. The current roller is 24 years old.

Cm. Hartwick moved, seconded by Cm. Scherer to approve quote for new asphalt roller for Department of Public Works as budgeted not to exceed \$38,804, (\$38,404 Miller-Bradford & Risberg asphalt roller and \$400 for service, parts and engine manuals). Motion carried on a roll call vote.

h. Review and approve quote for new asphalt roller trailer for Department of Public Works as budgeted.

PW Superintendent Kent Smith provided the two quotes for a new asphalt roller trailer. Two quotes were provided, RA Adams Enterprises \$11,940 and Acme Tools Inc \$14,490. This item will be purchased through short-term borrowing.

Cm. Hartwick moved, seconded by Cm. Becker to approve the quote for new asphalt roller trailer for Department of Public Works as budgeted not to exceed \$12,065 (\$11,940 RA Adams Enterprises Inc asphalt roller trailer and \$125 for registration and licensing). Motion carried on a roll call vote.

i. Review and approve quotes for asset and time management software modules as budgeted.

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Clerk Ebbert reviewed the modules available through the financial software.

Cm. Becker moved, seconded by Cm. Johnson to approve quote for asset management and miPay/miTime modules as budgeted not to exceed \$13,000 from Civic Systems. Motion carried on a roll call vote.

MISCELLANEOUS

a. Denial of operator license.

Cm. Becker moved, seconded by Cm. Scherer to deny the operator license for Christopher Carlson based upon not meeting the criteria to hold a license in the City of Fort Atkinson. Motion carried.

b. Granting operator licenses.

Cm. Hartwick moved, seconded by Cm. Becker to approve the granting of operator licenses. Motion carried.

c. City, Sewer, Water and Stormwater Utility Financial Statements as of February 29, 2020.

Cm. Becker moved, seconded by Cm. Johnson to accept and file the City, Sewer, Water and Stormwater Utility Financial Statements as of February 29, 2020. Motion carried.

d. Move into closed session pursuant to Section 19.85(1)(e) Wisconsin Statutes to consider the sale of public property.

Cm. Becker moved, seconded by Cm. Scherer to move into closed session pursuant to Section 19.85(1)(e) Wisconsin Statutes to consider the sale of public property. Motion carried on a roll call vote.

e. Reconvene into open session.

Cm. Scherer moved, seconded by Cm. Becker to reconvene into open session. Motion carried on a roll call vote.

Cm. Becker moved, seconded by Cm. Scherer to approve the sale of 7.791 acres of land in the Robert L. Klement Business Park to Mickelson Investments, LLP dba RB Scott Company for \$155,820.00 and to authorize the signing of the Buyer's Counter-Offer No. 1. Motion carried on a roll call vote.

CLAIMS, APPROPRIATIONS AND CONTRACT PAYMENTS

a. Verified claims.

Cm. Becker moved, seconded by Cm. Hartwick to approve the list of verified claims submitted by the Director of Finance and authorize payment. Motion carried on a roll call vote.

ADJOURNMENT

Cm. Scherer moved, seconded by Cm. Becker to adjourn. Meeting adjourned at 9:32 pm.

Respectfully submitted,

Michelle Ebbert
City Clerk/Treasurer

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RESOLUTION NO. ____

**DECLARATION OF EMERGENCY
CITY OF FORT ATKINSON**

WHEREAS, a Declaration of Emergency for the COVID-19 pandemic was approved by the City Council of the City of Fort Atkinson at their regularly scheduled meeting on March 17, 2020, and

WHEREAS, per City Ordinance, said declaration was effective for up to thirty (30) days, and

WHEREAS, said emergency for the COVID-19 pandemic still exists.

NOW, THEREFORE, on this day, pursuant to the authority vested in the City Council under chapter 323 of the Wisconsin Statutes and the City of Fort Atkinson Municipal Code Chapter 28, it is hereby declared that a City state of emergency continues to exists in the City of Fort Atkinson, and

NOW, THEREFORE, FURTHER, with the need to be proactive and prepare, the City finds that the potential for disaster exists which requires extraordinary measures to protect the health and well-being of the people. Declaring a state of emergency will facilitate and expedite the use of resources to protect persons from the impacts of the spread of COVID-19 while maintaining continuity of operations for the City of Fort Atkinson.

NOW, THEREFORE, FURTHER, the City Manager serving as the Chief Executive Officer of the City of Fort Atkinson shall exercise all of the powers conferred upon the governing body of the City of Fort Atkinson under all applicable statutes and ordinances, which within the discretion of the officer appear necessary and expedient during said state of emergency for an additional thirty (30) days.

IN TESTIMONY WHEREOF, I have hereunto set my hand.

Done at the Fort Atkinson City Hall, 101 North Main Street, Fort Atkinson, Wisconsin this 9th day of April, 2020.

Paul Kotz, Pres.
Fort Atkinson City Council

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**TRANSPORTATION & TRAFFIC REVIEW COMMITTEE MINUTES
CITY OF FORT ATKINSON
CONFERENCE ROOM, POLICE DEPARTMENT
MARCH 12, 2020 - 2:00 p.m.**

The meeting was called to order by Chairman Selle at 2:00 p.m. in the Conference Room of the Police Department.

Members Present: Armstrong, Bump, Bushcott, Maas, Selle and Smith

Members Absent: Carter, Johnson and Rice

Others Present: Mr. Lowe of Running, Inc./Brown Cab

1. Motion to approve the Minutes of the December 12, 2019 meeting made by Armstrong, second by Bump. Motion passed by unanimous voice vote.

2. Parking Requests:

- a. *Discuss the application submitted by David Witte, Spacesaver Corporation 1450 Janesville Avenue.*

The request is to designate parking on both sides of Highland Avenue west of Janesville Avenue as no parking. It was indicated that Spacesaver has spoken to their employees requesting that they not park in this area because it causes problems for trucks using this street. However, the request was not successful and that is the reason the request for no parking is being made. This will not affect parking for other businesses in this area.

Maas moved, seconded by Bushcott, to approve the request to restrict parking on both sides of Highland Avenue west of Janesville Avenue on Monday through Friday from 6:00 a.m. to 6:00 p.m. Motion carried.

- b. *Discuss note received by Eric Robinson, Director of Public Library, for additional ADA parking.*

The Library received a request for additional handicapped stalls on Merchants Avenue for Library patrons. Engineering staff investigated and found that to install an additional stall would be very challenging due to the width of the street. The road width would not allow the designation of a second stall without the street being reconfigured. Tom Williamson said he has observed the stalls in the area at various times throughout the day and there are quite a few times when they are not occupied.

Bump moved, seconded by Maas, to deny the request for additional ADA parking stalls in the area of the Public Library. Motion carried.

3. Speed Limit Reviews:

- a. *Discuss speed limit change for North High Street to 30 MPH to the City limits just north of CTH "K", for both northbound and southbound traffic, to the intersection of Ralph Street.*

1 of 2

Bump indicated he has requested this change in speed limit due to the volume of traffic and location of various businesses and bike trail in this area.

Selle indicated they would contact the County to inform them of this change.

Armstrong moved, seconded by Maas, to change the speed limit to 30 m.p.h. on North High Street from its intersection with Ralph Streets to the north City limits. Motion carried.

4. Traffic Signal Reviews:
None.

5. Transit Items:
a. *Update from Brown Cab on ridership and marketing for preceding quarter.*

Mr. Lowe of Brown Cab indicated they have had a good start to 2020 with ridership. They have seen an increase in bar patrons and are working with the Tavern League to get the word out that they are available for their patrons.

Selle asked that Brown Cab work with the Chamber of Commerce also to get them to put something on their website regarding their service. The Police Chief also suggested that Brown Cab forward information to their Department to include on their website.

No action taken on this item.

6. Safe Routes to School:
a. *Update on Crossings.*

Selle gave an update to the Committee on the various crossings that are being upgraded. Most of the work will begin in the spring.

Updates will be presented to the Committee at future meetings.

- b. *Update on TAP funding.*

Selle indicated two grants had been applied for in connection with the off-street bike path on Blackhawk Drive from Main Street to this High School. The second project is for a pedestrian/bike trail on South Main Street.

No action taken on this item.

7. Adjournment:

Maas moved, seconded by Armstrong, to adjourn the meeting and passed by unanimous voice vote. The meeting was adjourned at 2:23 p.m.

Respectfully submitted,

Leila Carl, Adm. Secretary





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Transportation & Traffic Review Request – City of Fort Atkinson

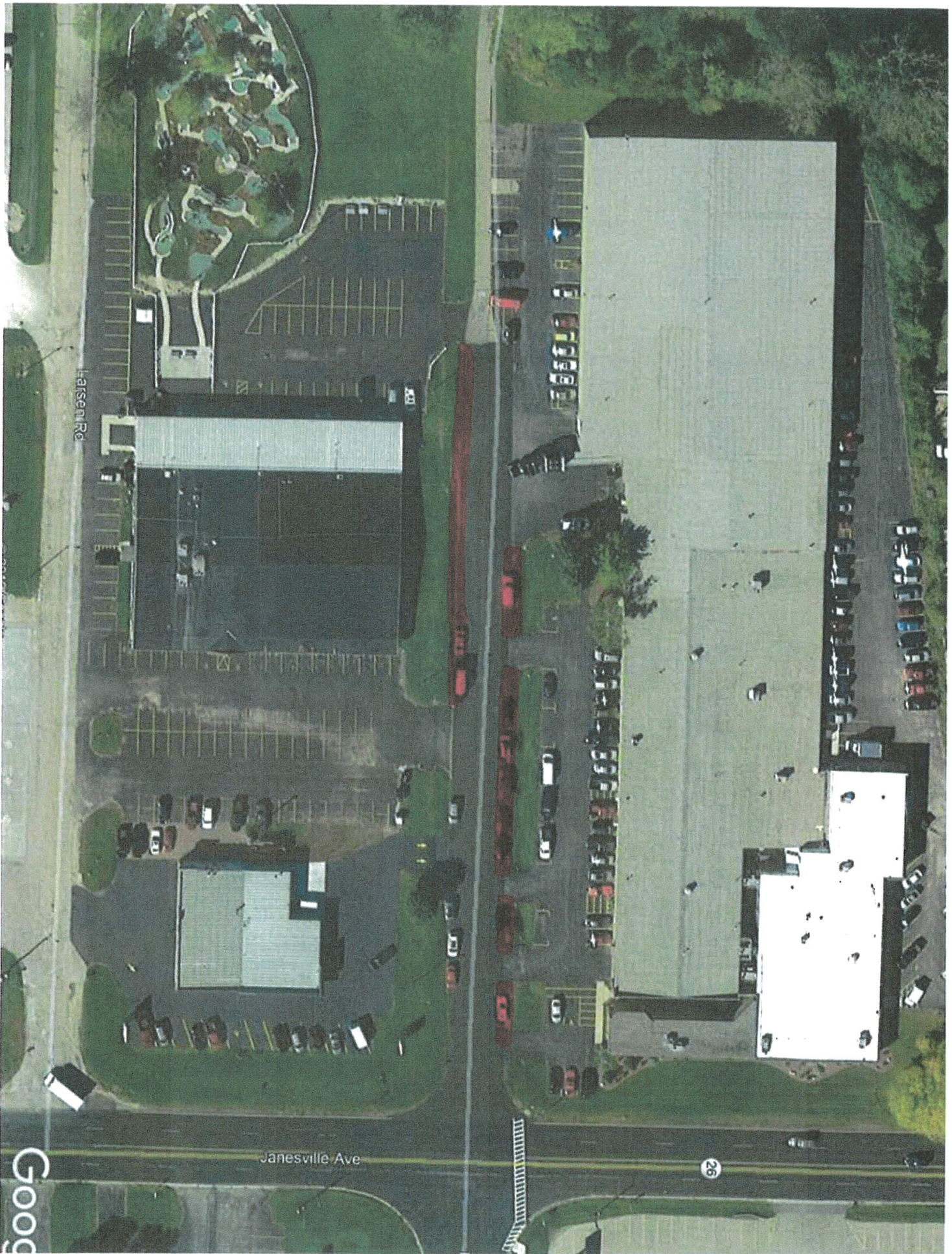
Please use this form to submit a request for review of traffic related inquiries within the City of Fort Atkinson. Additional photos or maps may be included as necessary. The Traffic Review Committee meets quarterly to consider requests.

Submit completed forms to Andy Selle, City Engineer (aselle@fortatkinsonwi.net)

<i>Name/address</i>	David Witte/ Spacesaver Corporation, 1450 Janesville Ave, Fort Atkinson WI
<i>Phone and Email</i>	920-563-0546 dwitte@spacesaver.com
<i>Description</i>	Request that the North side and a portion of the South side of Highland Ave adjacent to Spacesaver be posted as No Parking from 6am – 6pm M-F. This will allow for better egress for large trucks to make deliveries and pick up at the Spacesaver location. It will also improve the safety of pedestrians walking around parked cars across the road. Majority of the cars parked on the street are Spacesaver employees. From the attached photo you can see there is ample parking in the South West corner lot to accommodate the vehicles this would displace.
<i>Suggested Remedy</i>	Post the areas marked in Red on the attached map as No Parking from 6am – 6pm M-F

Sketch or Map of Area

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ORDINANCE NO. _____

The City Council of the City of Fort Atkinson does hereby ordain as follows:

That Chapter 94, TRAFFIC AND VEHICLES, Article VIII, Traffic Schedule, Division 6, Stopping, Standing and Parking, Subdivision II, Parking Prohibited, Sec. 94-457, No Parking Areas, be amended as follows:

Highland Avenue.

The north and south sides of the street, from Janesville Avenue west to its terminus on Monday through Friday from 6:00 a.m. to 6:00 p.m.

All ordinances or parts of ordinances in conflict herewith are hereby repealed.

This ordinance shall take effect and be in force from and after the date of its passage and publication.

Adopted: _____, 2020.

Pres. of the City Council

ATTEST:

Michelle Ebbert, City Clerk

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9-6

ITEM: 5(a)1

CITY OF FORT ATKINSON, Fort Atkinson, WI, 53538

Date: March 9, 2020

TO: Traffic Review Committee

FROM: Engineering Dept.

SUBJECT: Request from Chief Bump to reduce the speed limit along N. High Street, Southbound and Northbound, to 30 MPH commencing at the City limits.

Background:

The current City Ordinance sets the speed for N. High St. for Southbound, and Northbound, traffic at 45 MPH from the City limits to Blackhawk Dr. where it changes to 30 MPH.

Staff Recommendation:

City staff reviewed the existing ordinance which reads:

Sec. 94-332 Zoned and Posted limits

“(4) State Trunk Highway 26 (North High Street)

- a. 45 miles per hour from north city limits to its intersection with Blackhawk Drive.
- b. 30 miles per hour from its intersection with Blackhawk Drive to Ralf Street.”

After review, this request would require City Council action to change the existing Ordinance, as shown above, to now read:

“a. 30 miles per hour from the north city limits to its intersection with Ralf Street.”






Staff believes this request will improve traffic, and pedestrian, safety as this area redevelops. This small change should help to reduce speeds in the vicinity of Woodland Drive, C.T.H. “K”, the existing bike trail, and Klement Park. Staff would coordinate the change and notify the Town to assist in proper “reduced speed ahead” signage for Southbound traffic. No changes to the existing signage will take place until the Township has been provided adequate notice. Staff would recommend approval of the request for speed change along S.T.H. 26 (North High Street) from the City limits to Blackhawk Drive to 30 MPH.

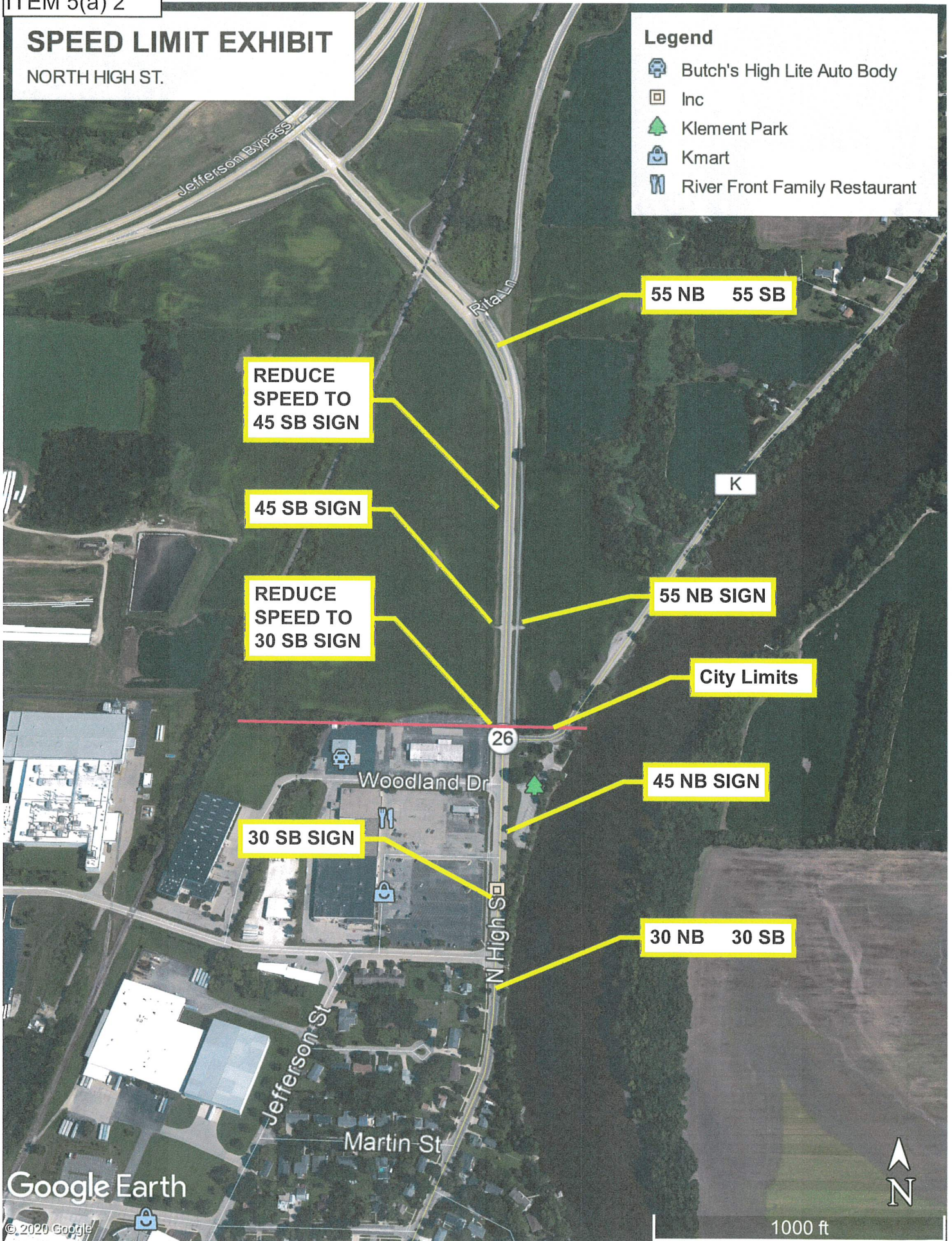
1 of 3

SPEED LIMIT EXHIBIT

NORTH HIGH ST.

Legend

-  Butch's High Lite Auto Body
-  Inc
-  Klement Park
-  Kmart
-  River Front Family Restaurant



ORDINANCE NO. _____

The City Council of the City of Fort Atkinson does hereby ordain as follows:

That Chapter 94, TRAFFIC AND VEHICLES, Article VIII, Traffic Schedule, Division 2, Speed Limits, Sec. 94-332, Zoned and posted limits, (4) State Trunk Highway 26 (North High Street), be deleted in its entirety and replaced with the following:

(4) *State Trunk Highway 26 (North High Street).*

- a. 30 miles per hour from its intersection with Ralph Street north to the City limits.

All ordinances or parts of ordinances in conflict herewith are hereby repealed.

This ordinance shall take effect and be in force from and after the date of its passage and publication.

Adopted: _____, 2020.

Pres. of the City Council

ATTEST:

Michelle Ebbert, City Clerk

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RYAN BROTHERS AMBULANCE - FORT ATKINSON

2019 YEAR END REPORT

911 CALL VOLUME	
January	91
February	118
March	98
April	106
May	99
June	105
July	107
August	96
September	99
October	100
November	106
December	123
AVERAGE	104.0
TOTAL	1248
PRIMARY RIG	1139
BACK UP RIG	106
ASSIST 735	19

LOCATIONS	CITY	KOSH	OAK	SUM	TWIN JEFF	HEB	CTY JEFF	OTHER	MUT AID
January	73	7	4	2	0	2	1	2	2
February	90	16	3	1	4	1	0	3	3
March	82	10	3	1	0	2	0	0	0
April	80	11	6	4	0	2	0	2	2
May	68	18	3	1	1	5	0	2	1
June	88	9	2	1	1	3	3	0	3
July	91	9	0	2	0	2	0	1	2
August	77	13	1	2	0	0	0	3	3
September	79	9	2	3	2	0	0	4	4
October	77	13	1	3	0	4	0	2	2
November	83	11	2	4	0	1	0	5	5
December	98	9	1	1	4	5	1	4	4
AVERAGE	82.0	11.3	2.3	2.1	1.0	2.3	0.4	2.3	2.6
TOTAL	984	135	28	25	12	27	5	28	31

RESPONSE TIMES	MINUTES
DISPATCH/ENROUTE	1.42
ENROUTE/ON SCENE	6.4
SCENE TIME	20.7

CALLED MUTUAL AID
2
735 NON-FORT HOSP CALL
0
735 NON-JEFF CO. CALL
0

PROVIDED ALS INTERCEPTS
4
UTILIZED FORT FIRE
20

MC/ MA / Insurance	
Write Offs	\$ 668,128.02
REFERRED	
TO COLLECTIONS	\$ 80,584.00
ACCOUNTS	124

BILLED CALLS
1068
UNBILLABLE
178
COLLECTION RATE
45.1%

We have had no formal complaints

See attached Profit and Loss Statement

See Attached Training Summary

Erin Ryan, Co-Owner

Patrick T. Ryan, Co-Owner

Rob Lulling, Director of Operations

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Ryan Bros. Fort Atkinson, LLC

Profit and Loss

January - December 2019

	Total
Income	
4000 INCOME	
4005 Ambulance	1,210,919.24
4010 Collections Agency Allowance	-819.53
4035 Interest Income	82.79
4050 Medicare/Insurance Allowances	-668,128.02
4080 State Funding Assistance	4,141.35
Total 4000 INCOME	\$ 546,195.83
4036 Incorrect Payments to Madison	0.00
Total Income	\$ 546,195.83
Gross Profit	\$ 546,195.83
Expenses	
5000 Direct Cost of Doing Business	
5100 Ambulance Expenses	
5101 Ambulance Repairs	814.11
5102 Ambulance Supplies	14,352.79
5104 Equipment Service	376.82
5105 Fuel	3,633.57
5107 Maintenance	1,440.00
5110 Rental of 735 from RBA Madison	17,550.00
5112 Lease of 736 from Madison	28,500.00
5120 Oxygen	1,016.81
Total 5100 Ambulance Expenses	\$ 67,684.10
5200 PAYROLL EXPENSES	
5202 Employee - Dental	3,600.00
5203 Employee - Health	36,000.00
5204 FICA - Employer (match)	19,530.00
5205 Medicare - Employer (match)	4,565.76
5206 Simple IRA-Employer Match	13,200.00
5212 Wages	315,000.00
5213 On-call time	35,040.00
Total 5200 PAYROLL EXPENSES	\$ 426,935.76
Total 5000 Direct Cost of Doing Business	\$ 494,619.86

2 of 5

6005 Advertising		
6007 Promotion		6,370.30
Total 6005 Advertising	\$	6,370.30
6010 Banking		254.75
6025 Contributions		1,218.00
6030 Depreciation		24,748.06
6035 Insurance		
6036 Ambulance		6,217.00
6038 Liability Insurance		1,313.00
6039 Workers Compensation		9,187.00
Total 6035 Insurance	\$	16,717.00
6045 Interest Expense		707.49
6050 Licenses/Dues/Fees		6,175.00
6055 Office Expenses		4,240.69
6056 Office Snacks		1,303.15
6060 Professional Expenses		
6061 Accounting		3,600.00
6063 Billing Expense		12,000.00
Total 6060 Professional Expenses	\$	15,600.00
6070 Rent		43,920.00
6076 Repairs/Maintenance		4,959.00
6080 Supplies		
6081 Office Supplies		276.59
6082 Postage		3.66
Total 6080 Supplies	\$	280.25
6090 Taxes		
6092 Property		3,930.02
Total 6090 Taxes	\$	3,930.02
6100 Telephone		
6101 Business		1,499.70
Total 6100 Telephone	\$	1,499.70
6105 Training		3,000.00
6110 Utilities		5,138.37
Total Expenses	\$	634,681.64
Net Operating Income	-\$	88,485.81

3 of 5

2019 Training and Events

Fire Department Meetings – The Ryan Brothers Ambulance – Director of Operations meets with the Fire Division Chief or designee every other month to talk about issues that may have come up on calls while working together. These meetings were very informative to both parties. Our relationship with the FD remains professional and we continue to work well together.

Police Department – Our relationship with the Fort Atkinson PD remains solid and we continue to work well with all the officers. They have been doing a great job at giving RBA first in reports and providing early CPR/defibrillation and Narcan when appropriate.

Fort Health Care – Our relationship with the Fort Atkinson hospital remains strong and we are still their primary ambulance provider for patients that are being transferred to other facilities. The Director of Operations meets with the ER Manager monthly to continue our excellent working relationship.

Jefferson County EMS Association – RBA has been active in this association. This group meets quarterly and discusses EMS issues, disaster planning and protocol issues. The Ryan Brothers Ambulance Director of Operations serves as the Treasurer of the organization.

Nasco – We have an amazing partnership with the people of Nasco. We are called upon to help develop, trial and test healthcare products, then provide feedback on these products. In return we are provided with state of the art equipment that are made by Nasco. Using these products RBA has developed a state of the art training facility at its headquarters in Madison.

World of Wheels - May 2019 – RBA was asked and agreed to participate in the World of Wheels that was held at Jones Park. Crew members were there to give ambulance tours and to answer any questions about the ambulance and EMS.

Fort Atkinson Generals - June 2019 – We were contacted and agreed to stand by for several hours on Friday and Saturday night of Fort's annual Baseball Fest at no charge.

Safety City - July 2019 – RBA – Fort Atkinson was contacted and agreed to participate in the annual Safety City that was held at Luther Elementary. The crews discussed the proper use of 911 and gave ambulance tours.

Fort 14 Run - August 2019 - RBA provided coverage for the athletes competing in this annual event at no cost to the organizers or athletes.

Rhythm on the River - August 2019 – RBA had an ambulance standby at this event free of charge.

Fort High School Athletics - August - October 2019 - RBA – Fort Atkinson stood by at ALL home varsity games, free of charge.

Frosty Rock Run/Walk – November 2019 - RBA had an ambulance standby at this event free of charge.

Fort Atkinson FFA Spaghetti Dinner – November 2019 – RBA had an ambulance on display for tours by people from the community. RBA staff was provided free tickets for the dinner.

Fort Fire CPR Training – December 2019 – RBA staff provided discounted CPR refresher training for the entire Fort Atkinson Fire Department at their station. RBA employs several CPR instructors that assisted with this training.



10-6

CITY OF FORT ATKINSON, Fort Atkinson, WI, 53538

Date: April 1, 2020

TO: City Council

FROM: Andy Selle, P.E., and Tom Williamson

SUBJECT: 2020 Street Program Bids

Background:

The 2020 street program consists of two categories this year, *street rehabilitation*, and *street maintenance*.

Street Rehabilitation: This will consist of removing (milling) 2" of surface asphalt and placing new surface asphalt in three main areas of the City. The intended work is to provide a needed improvement in the traveled roadway surface and to bridge the gap in deferred maintenance that has left many of the City's roadways in need of restoration. The following roadways are included in the 2020 street program:

1. City North Locations:

- a. North Water Street East – From Main Street to Edward Street.
- b. Edwards Street – From Ralph Street to North Water Street East.
- c. Clarence Street – From Lorman Street to the river Terminus.
- d. Jefferson Street – From Lorman Street to the river Terminus.
- e. North Fourth Street – From Main Street to North High Street.

2. City Central Locations:

- a. South Third Street – From Main Street to Bluff Street.
- b. South High Street – From East Milwaukee Ave. to Whitewater Ave.

3. City South Location:

- a. Highland Avenue – From Endl Boulevard to Maple Street.

Street Maintenance: This, once again, is a task our very capable Department of Public Works (DPW) will take on and consists of routing, crack filling, and various patching (asphalt and concrete) along a number of streets in the city limits. No contracted work will be occurring this year.

1 of 3

Discussion:

Street Rehabilitation - Two firms replied to the request, Wolf Paving, Inc., and Payne and Dolan, Inc. Wolf Paving was the low bidder and the bid summary results are below.

<u>2020 Street Program – Milling & Repaving – BASE BID</u>				Wolf Paving	Payne and Dolan
ITEM	UNITS	QUANTITY	DESCRIPTION	BID AMOUNT	BID AMOUNT
1	SY	54,500	2" - ASPHALT MILLING	\$97,555.00	\$97,555.00
2	SY	54,500	2" - 9.5MM ASPHALT PAVEMENT (COMPACTED)	\$419,650.00	\$430,550.00
3	LF	1,500	30" - CONCRETE CURB AND GUTTER RESTORATION	\$60,750.00	\$80,850.00
4	SF	6,300	CONCRETE DRIVEWAY RESTORATION 6" DEPTH	\$57,204.00	\$67,725.00
TOTAL:				\$635,159.00	\$676,680.00

<u>2020 Street Program – Multi-Use Path – ALT. BID "A"</u>					
ITEM	UNITS	QUANTITY	DESCRIPTION	BID AMOUNT	BID AMOUNT
1	SY	845	3" - 9.5MM ASPHALT PAVEMENT (ONE LIFT COMPACTED)	\$13,224.25	\$13,520.00
TOTAL:				\$13,224.25	\$13,520.00

<u>2020 Street Program – Hammerson Pond Parking – ALT. BID "B"</u>					
ITEM	UNITS	QUANTITY	DESCRIPTION	BID AMOUNT	BID AMOUNT
1	SY	2,250	3" - 9.5MM ASPHALT PAVEMENT (TWO LIFTS COMPACTED)	\$29,250.00	\$30,825.00
2	SF	2,885	4" THICK CONCRETE WALKWAYS	\$20,627.75	\$16,588.75
TOTAL:				\$49,877.75	\$47,413.75
GRAND TOTAL				\$698,261.00	\$737,613.75

Financial Analysis:

The Transportation Fund will be used to fund the work described in the Base Bid above. In general, the Transportation Fund – composed of our annual street program allocation and the additional vehicle registration fee funds – will pay for street pavement and concrete work.

The Sanitary Sewer Utility will pay for any necessary sanitary restoration (manhole adjustments, or repairs), the Stormwater Utility will pay for any necessary storm facility restoration (catch basin, manhole repairs), and the Water utility will pay for any necessary water valve box restoration as a result of the proposed 2020 street program. The funds necessary to make these minor repairs and adjustments are

difficult to ascertain until construction is underway and any required repairs are uncovered, and should be minimal in nature.

Alternate Bid "A" will be funded utilizing funds carried over from the Rockwell Ave. Reconstruction Project, and Alternate Bid "B" will be funded thru the City Parks Department utilizing donated funds collected by the Friends of Haummerson Pond group.

You will see below how the 2020 Street Program currently fits into the funds available.

2020 Street Program Account Revenue		AMOUNT
Transportation Fund (2020)	\$	475,000.00
Wheel Tax (2020 Estimated)**	\$	209,000.00
Carryover 2019 Street Fund	\$	29,519.45
GRAND TOTAL		\$ 713,519.45
2020 Street Program Account Expenses		AMOUNT
Mill and Overlay Streets	\$	635,159.00
City Crew Crackfill / Patching**	\$	20,000.00
MISC Expenses	\$	15,000.00
Contingency (5%)	\$	33,507.95
GRAND TOTAL		\$ 703,666.95
BALANCE (Revenue - Expenses)		\$ 9,852.50

Recommendation:

We recommend awarding the 2020 Street Program-Milling and Paving Contract to Wolf Paving, in the amount of, \$698,261.00.

We further ask that the contract be allowed to exceed their totals by 5% with the approval of the City Manager and Engineer. Any excess beyond 5% will return to council for approval.

3 of 3



10-C

CITY OF FORT ATKINSON, Fort Atkinson, WI, 53538

Date: April 2, 2020

TO: City Council

FROM: Andy Selle, P.E.

SUBJECT: State MLS Grant Award

Background:

The state of Wisconsin offered competitive grants totaling \$75 million dollars for transportation projects. Cities were given \$14 million of this total. The City of Fort Atkinson put forward an application (attached) to attend to streets in two of our industrial parks which have not been paved in decades. The City's grant was funded at 48% or just under \$388,000. The total project cost is just over \$800,000 and must be accomplished within the next six years.

Financial Analysis:

In February, when this grant was awarded, the timing for the City was excellent. We have put forward a substantial amount of paving work for the 2020 season, adding an equal volume of paving work to this would command a level of cost efficiency that would be difficult to replicate in subsequent years. Staff have looked at current borrowing rates and surmised that the cost of materials over the next six years would likely match the interest accrued in borrowing for this project. Our recommendation is to move forward with soliciting local bids for borrowing and to bring those terms back to the City Council for consideration.

All of these decisions are couched within the climate of the current pandemic. The City is not bound by any commitments to move this project forward this year.

Recommendation:

The City would recommend the following two approvals;

- 1 – Formal acceptance of the MLS grant terms from the State of Wisconsin
- 2 – Approval to move forward with soliciting local borrowing terms

1 of 15



Wisconsin Department of Transportation
Office of the Secretary
4822 Madison Yards Way, S903
Madison, WI 53705

Governor Tony Evers
Secretary Craig Thompson
wisconsindot.gov
Telephone: (608) 266-1114
FAX: (608) 266-9912
Email: sec.exec@dot.wi.gov

March 6, 2020

Andy Selle, City Engineer
City of Fort Atkinson
101 N Main Street
Fort Atkinson, WI 53538

Dear Andy,

Congratulations—the City of Fort Atkinson Multi-road project has been recommended for funding and approved by the Wisconsin Department of Transportation (WisDOT) Secretary's Office. This letter confirms funding for the City of Fort Atkinson Multi-road project from the 2020-2021 Multimodal Local Supplement (MLS) program. The program is a one-time funding initiative of \$75 million for multimodal local system transportation projects that have demonstrated an impact on the local unit of government's economy. MLS is a reimbursement program administered by WisDOT that assists local units of government in improving roads, bridges, harbors, railroads, transit services, and bicycle/pedestrian accommodations by paying a percentage of eligible project costs, with the balance matched by the sponsoring local unit of government.

MLS award recommendations are made by committees comprised of local officials that evaluate applications and ensure that state funds go to projects that directly benefit local communities. With over 1,600 MLS applications submitted and over \$1 billion in grant requests, the MLS committees sought to answer this sizeable demand by funding as many projects as possible and by adjusting awarded funding percentages.

Your project was one of 34 City/Village MLS projects selected for funding by the Multimodal Local Supplement City/Village Committee in the 2020-2021 biennium. The total eligible costs associated with the project is \$807,867.00, and WisDOT will reimburse the City of Fort Atkinson up to 48.0% of the project's total cost, to a limit of \$387,776.16.

Thank you for your commitment to providing a quality transportation system that fosters economic growth, regional connectivity, and cost effectiveness, while ensuring public safety. As a state and local partnership, we are working together to improve our transportation infrastructure.

You will soon receive a State/Municipal Project Agreement (SMA) from WisDOT, which must be signed and returned prior to incurring project costs. If you have any questions, please contact WisDOT MLS Program Manager Ryan Spaight at (608)-266-1322 or ryan.spaight@dot.wi.gov.

Sincerely,

A handwritten signature in blue ink, appearing to read "Craig Thompson", is located below the "Sincerely," text.

Craig Thompson, Secretary

cc: Joe Nestler, WisDOT Division of Transportation Investment Administrator
Dave Simon, WisDOT Bureau of Transit, Local Roads, Railroads & Harbors Director
June Coleman, WisDOT Bureau of Performance Improvement and Strategic Initiatives Director
Merrill Mechler-Hickson, WisDOT Local Programs & Finance Program & Policy Supervisor
Ryan Spaight, WisDOT Local Programs & Finance Multimodal Local Supplement Program Manager

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2020-2021 MULTIMODAL LOCAL SUPPLEMENT (MLS) APPLICATION

Wisconsin Department of Transportation
9/2019

PROJECT AND SPONSOR: GENERAL INFORMATION

Improvement Type: ☒ Road ☐ Bridge ☐ Transit ☐ Railroad ☒ Bicycle/Pedestrian ☐ Harbor ☐ Multiple

Primary Project Sponsor CITY OF FORT ATKINSON	<input checked="" type="checkbox"/> City <input type="checkbox"/> Village <input type="checkbox"/> Town <input type="checkbox"/> County <input type="checkbox"/> Tribal Govt. FORT ATKINSON	County JEFFERSON
Secondary Project Sponsor (If Applicable) N/A	<input type="checkbox"/> City <input type="checkbox"/> Village <input type="checkbox"/> Town <input type="checkbox"/> County <input type="checkbox"/> Tribal Govt. <input type="checkbox"/> Other	County
Anticipated Project Construction Schedule Date 2020 (Calendar Year)	Funding Request Design/Construction <input type="checkbox"/> Construction <input checked="" type="checkbox"/>	Is Project Shovel Ready? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>

PROJECT IMPROVEMENT DESCRIPTION

ONLY FILL OUT THE SECTIONS BELOW THAT CORRESPOND TO THE IMPROVEMENT TYPE(S). ALL APPLICANTS MUST FILL OUT SECTIONS F-H.

SECTION A: ROAD OR BRIDGE IMPROVEMENTS (NOTE: Connecting highways are not eligible for MLS funding)

1. LOCATION & GENERAL INFORMATION: Complete for each Road or Bridge Improvement Application

On Route MULTIPLE - SEE ATTACHED	At Route - Start (include offset if applicable) Start	Toward Route - End Offset
Surface Type SELECT	Surface Thickness (inches)	Travel Width (Per Lane) (feet) (inches)
Left Shoulder (feet) (inches)	Right Shoulder (feet) (inches)	<input type="checkbox"/> Curb and Gutter?
REQUIRED: Attach an 8½ x 11 map showing project location.		
Length of Project (rounded to nearest tenth of a mile):	Average Daily Traffic (ADT):	ADT % Truck: Pavement Condition Rating:
Improvement Type: <input type="checkbox"/> Replacement <input type="checkbox"/> Rehabilitation <input type="checkbox"/> Pavement Replacement <input type="checkbox"/> Reconstruction		

2. BRIDGE INFORMATION: Complete for Bridge Improvement Applications ONLY

Bridge Type (if Other, specify in narrative): SELECT	Feature the Structure Passes Over:	Number of Spans:	Detour Length:
Clear Roadway Width of Bridge (feet):	Bridge Length (feet):	Approach Pavement Width (feet):	Total Approach Length (feet)
Structure ID (If Applicable):	Bridge Build Year:	Bridge Rehabilitation Year:	Posted or Statutory Speed Limit(s): (mph)
Deck Rating:	Substructure Rating:	Superstructure Rating:	Current Load Posting: (if none, enter N/A)

SECTION B: TRANSIT IMPROVEMENTS

Transit Improvement Type: <input type="checkbox"/> Vehicle Purchase <input type="checkbox"/> Facility Construction <input type="checkbox"/> Equipment Purchase <input type="checkbox"/> Other (describe)			
Number of Vehicles for Purchase	Vehicle Purchase Type:	Facility Type:	Facility Improvement Description
Equipment Purchase Description:		Other Improvement Description:	

SECTION C: RAILROAD IMPROVEMENTS

Type of Railroad Improvement SELECT	Total Annual Rail Carloads	New Rail Facility? Yes <input type="checkbox"/> No <input type="checkbox"/>	Rail Operator:
Total Annual Eliminated Truck Traffic (Estimated in Tons):	Preserve Existing Rail Line? Yes <input type="checkbox"/> No <input type="checkbox"/>	Restore Inactive Rail Line? Yes <input type="checkbox"/> No <input type="checkbox"/>	
REQUIRED: Attach an 8½ x 11 map showing project location.			

SECTION D: BICYCLE/PEDESTRIAN IMPROVEMENT

Bicycle/Pedestrian Improvement Type: <input type="checkbox"/> Facilities <input type="checkbox"/> Railroad Corridor Conversion <input type="checkbox"/> Historic Preservation <input checked="" type="checkbox"/> Other (describe) CROSSWALK IMPRVMTS.	
Improvement Location: INDUSTRIAL DR / KLEMENT ST	Known Safety Issues? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If Yes, specify:
Will the proposed improvement utilize local forces to complete the construction activities? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
REQUIRED: Attach an 8½ x 11 map showing project location.	

2020-2021 MULTIMODAL LOCAL SUPPLEMENT APPLICATION *(continued)*

Wisconsin Department of Transportation

SECTION E: HARBOR IMPROVEMENTS

Harbor Improvement Type:	
Dredging <input type="checkbox"/>	Port Infrastructure Expansion <input type="checkbox"/> Dock Walls (Rehabilitation/Construction) <input type="checkbox"/> Other <input type="checkbox"/>
Total Annual Transportation Economic Impact (Estimated):	Total Annual Benefit to Local Economy (Estimated):
REQUIRED: Attach an 8½ x 11 map showing project location.	

SECTION F: PROPOSED IMPROVEMENT NARRATIVE (**REQUIRED** FOR ALL APPLICATIONS)

This is a field to provide a detailed description of the project beyond what has already been provided in previous sections. Prepare the project narrative in a Word document, complete a spell check, and cut and paste the summary into the application form. Provide supporting project documentation such as any permits/licenses (including issuing agency & start/end dates) and any relevant transportation/bike-pedestrian/comprehensive planning documents. Describe potential project impact on regional economic activity, including freight movement (e.g., specific shipping/receiving facilities), worker access to employment opportunities and overall economic connectivity enhancements. Describe potential project impacts on safety and regional quality of life. Describe any relevant environmental/cultural issues, including any Section 4(f) and Section 6(f) concerns.

Include any information that demonstrates the viability of the proposed project by showing its value based on service life, economic benefits or in comparison to other alternatives. This may include benefit-cost analysis or other calculations.

A separate attached document not exceeding 1 page (double spaced, 10 pt. font) may be substituted for this section.

SEE ATTACHED.

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2020-2021 MULTIMODAL LOCAL SUPPLEMENT APPLICATION (continued)

Wisconsin Department of Transportation

SECTION G: COST ESTIMATE/FUNDING (REQUIRED FOR ALL APPLICATIONS)

- ☐ Yes ☒ No Has the county/municipality/town/tribal government requested or been approved for other federal or state funding from the Wisconsin Department of Transportation (WisDOT) for the improvement?
If Yes, please specify the Local Program: WisDOT Project I.D.:
- ☒ Yes ☐ No The Multimodal Local Supplement provides up to 90% state funding with a minimum 10% Local match. We anticipate the award process to be very competitive. Would the project sponsor accept a lower cost share to obtain funding?

Estimated Improvement Cost (NOTE: Attach separate spreadsheet showing detailed cost breakdown):	
Design Costs: \$ 0.00	
State Review for Design Cost Estimate (Provided by WisDOT, if applicable): \$ 0.00	
Construction Costs: \$ 807,867.00	
State Review for Construction Cost Estimate (Provided by WisDOT, if applicable): \$ 0.00	
Total Improvement Costs (without State Review): \$ 807,867	Total Improvement Costs (with State Review, if applicable): \$ NOTE: For WisDOT use only.

NOTE: WisDOT state oversight estimates are based on the complexity of the project. Not all projects will require state oversight.

Additional Funding Comments:

This is an optional field to enter funding-related comments and estimated cost calculations.

DETAILED COST BREAKDOWN IS ATTACHED. COSTS BASED ON 2019 COMPETITIVE BID PRICES IN THE CITY OF FORT ATKINSON.

ONE TIME CONSTRUCTION COST / LF ROAD = \$129/LF (35 YR DESIGN) = \$3.68/LF/YR

ANNUAL TAX \$'s GENERATED / LF ROAD = \$151/LF = \$5,285/LF/YR (35 YRS)

POTENTIAL \$25 MILLION INVESTMENT BY OSI/REDISERV = \$31 RETURN FOR \$1 STATE INVESTMENT

SECTION H: SIGNATURE (REQUIRED FOR ALL APPLICATIONS)

This request is made by the undersigned under proper legal authority to make such request for the designated County/Municipality/Town/Tribal Government.

<input checked="" type="checkbox"/> City <input type="checkbox"/> Village <input type="checkbox"/> Town <input type="checkbox"/> County <input type="checkbox"/> Tribal Government CITY OF FORT ATKINSON	County JEFFERSON
---	---------------------

X 
(Head of Government/Designee - Signature) 12/5/2019
(Date - mm/dd/yyyy)

MATT TREBATOSKI CITY MANAGER
(Print Name) (Title)

X
(Secondary Project Sponsor - Signature, if applicable) (Date - mm/dd/yyyy)

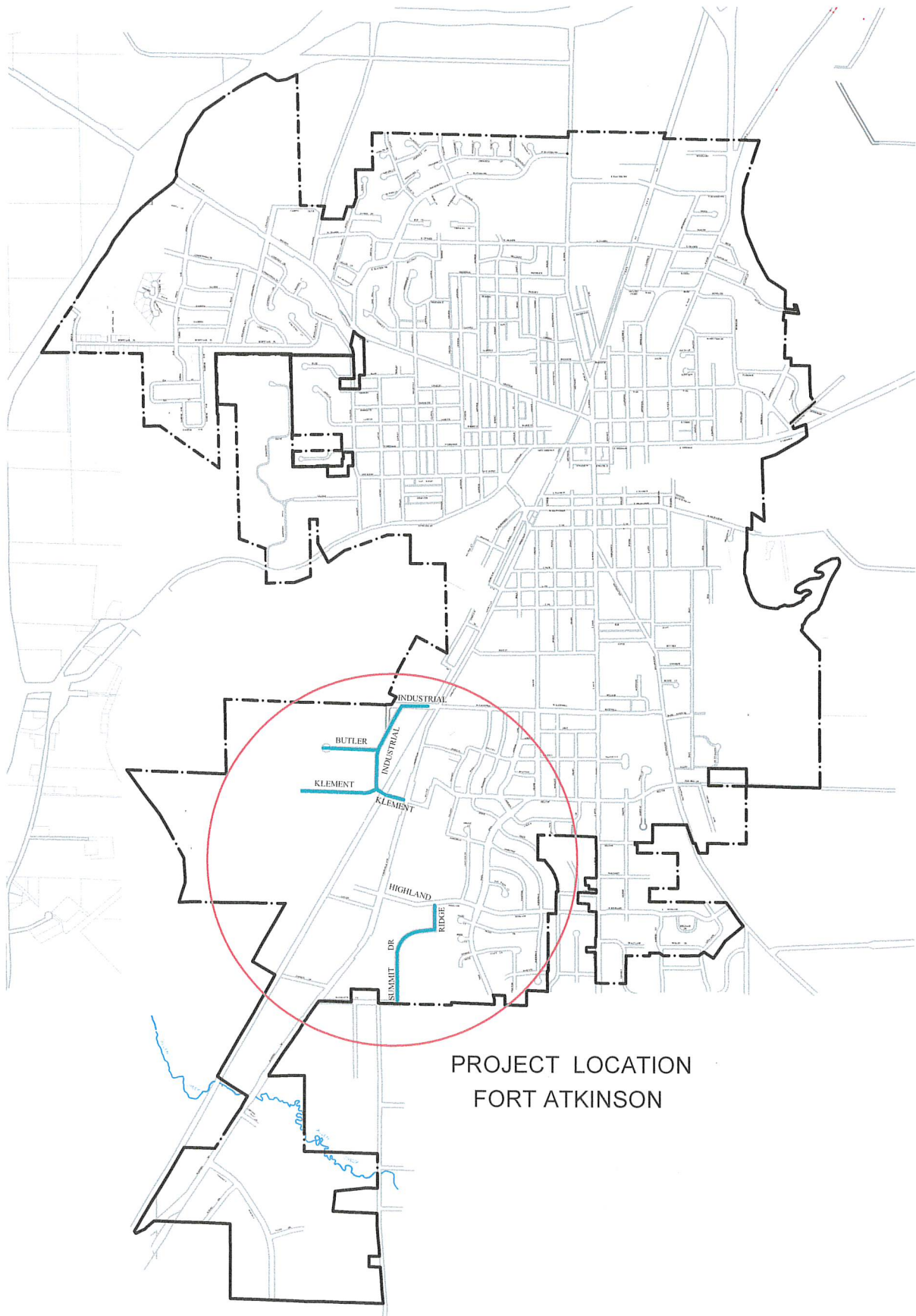
(Print Name) (Title)

WisDOT will contact the primary project sponsor upon review of the application if any questions or a need for additional project documentation.

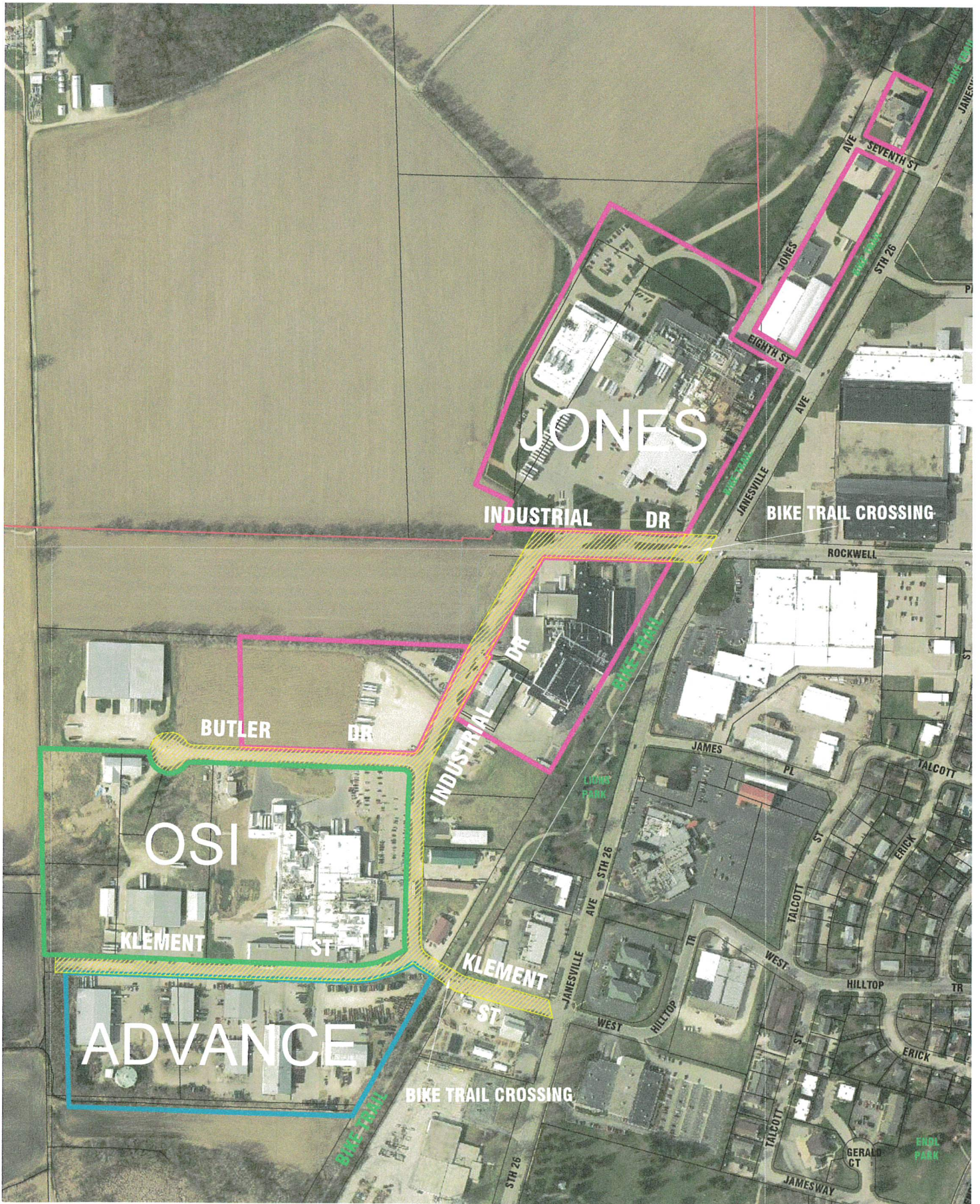
Submit completed application(s) to the following WisDOT email address: DOTLocalPrograms@dot.wi.gov

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On Route INDUSTRIAL DR	At Route – Start (include offset if applicable) Start Rockwell Ave. Offset		Toward Route – End Klement St	
Surface Type 70=Hot Mix Asphalt Pavement	Surface Thickness 3 (inches)		Travel Width (Per Lane) 24 (feet) (inches)	
Left Shoulder 5 (feet) (inches)	Right Shoulder 5 (feet) (inches)		Curb and Gutter? None	
REQUIRED: Attach an 8½ x 11 map showing project location.				
Length of Project (rounded to nearest tenth of a mile): 0.31		Average Daily Traffic (ADT): 1500 +/-		ADT % Truck: 50% Pavement Condition Rating: 2
Improvement Type: <input type="checkbox"/> Replacement <input checked="" type="checkbox"/> <u>Rehabilitation</u> Pavement Replacement Reconstruction				
On Route BUTLER DRIVE	At Route – Start (include offset if applicable) Start Industrial Dr. Offset		Toward Route – End Termini	
Surface Type 70=Hot Mix Asphalt Pavement	Surface Thickness 3 (inches)		Travel Width (Per Lane) 30 (feet) (inches)	
Left Shoulder 5 (feet) (inches)	Right Shoulder 5 (feet) (inches)		Curb and Gutter? None	
REQUIRED: Attach an 8½ x 11 map showing project location.				
Length of Project (rounded to nearest tenth of a mile): 0.18		Average Daily Traffic (ADT): 400 +/-		ADT % Truck: 50% Pavement Condition Rating: 2
Improvement Type: <input type="checkbox"/> Replacement <input checked="" type="checkbox"/> <u>Rehabilitation</u> Pavement Replacement Reconstruction				
On Route KLEMENT ST	At Route – Start (include offset if applicable) Start Janesville Ave Offset		Toward Route – End Termini	
Surface Type 70=Hot Mix Asphalt Pavement	Surface Thickness 3 (inches)		Travel Width (Per Lane) 12 (feet) (inches)	
Left Shoulder 5 (feet) (inches)	Right Shoulder 5 (feet) (inches)		Curb and Gutter? None	
REQUIRED: Attach an 8½ x 11 map showing project location.				
Length of Project (rounded to nearest tenth of a mile): 0.36		Average Daily Traffic (ADT): 1500 +/-		ADT % Truck: 75% Pavement Condition Rating: 2
Improvement Type: <input type="checkbox"/> Replacement <input checked="" type="checkbox"/> <u>Rehabilitation</u> Pavement Replacement Reconstruction				
On Route SUMMIT DR	At Route – Start (include offset if applicable) Start Ridge Dr. Offset		Toward Route – End Hackbarth Rd.	
Surface Type 70=Hot Mix Asphalt Pavement	Surface Thickness 3 (inches)		Travel Width (Per Lane) 24 (feet) (inches)	
Left Shoulder 5 (feet) (inches)	Right Shoulder 5 (feet) (inches)		Curb and Gutter? None	
REQUIRED: Attach an 8½ x 11 map showing project location.				
Length of Project (rounded to nearest tenth of a mile): 0.33		Average Daily Traffic (ADT): 800 +/-		ADT % Truck: 50% Pavement Condition Rating: 3
Improvement Type: <input type="checkbox"/> Replacement <input checked="" type="checkbox"/> <u>Rehabilitation</u> Pavement Replacement Reconstruction				
On Route RIDGE DR	At Route – Start (include offset if applicable) Start Highland Ave. Offset		Toward Route – End Summit Dr.	
Surface Type 70=Hot Mix Asphalt Pavement	Surface Thickness 3 (inches)		Travel Width (Per Lane) 12 (feet) (inches)	
Left Shoulder 5 (feet) (inches)	Right Shoulder 5 (feet) (inches)		Curb and Gutter? None	
REQUIRED: Attach an 8½ x 11 map showing project location.				
Length of Project (rounded to nearest tenth of a mile): 0.09		Average Daily Traffic (ADT): 800 +/-		ADT % Truck: 50% Pavement Condition Rating: 3
Improvement Type: <input type="checkbox"/> Replacement <input checked="" type="checkbox"/> <u>Rehabilitation</u> Pavement Replacement Reconstruction				



PROJECT LOCATION
FORT ATKINSON







CITY OF FORT ATKINSON, Fort Atkinson, WI, 53538

Date: December 2, 2019

TO: MLS Review Committee

FROM: Andy Selle, P.E. – City Engineer

SUBJECT: Fort Atkinson MLS Grant Application

The Need: Our City has been unable to invest in our industrial parks. These areas harbor the largest businesses in our City, both in terms of tax base and employment. Sound transportation infrastructure is critical to moving the products and employees of these firms.

Jones Dairy Farm – *Most valuable property in Fort Atkinson*
Established in 1889, they continue to innovate and expand their sausage, ham and bacon products. In 2015 they added several new production lines and over 100,000 SF of storage and production. Shipping and receiving has increased as well. Jones Dairy Farm holds the distinction of being one of the oldest businesses in Fort Atkinson. Industrial drive which serves the main ingress/egress point to the campus was paved in 1971. It has not been repaved since. A photo of their facility entrance is attached.

Road	Length (LF)	Asphalt / Base Thickness	Year Built	Last Chipseal
Industrial Dr	1619	3"/12"	1971	1984
Butler Dr	958	3"/12"	1984	2007
Klement St	1442	3"/12"	1971	1984
Ridge Dr	470	3"/12"	1978	1984
Summit Dr	1762	3"/12"	1978	1984

W&A Distribution – *10th most valuable property in Fort Atkinson*

W&A is a trucking firm. They began as a 12 truck fleet in 1990 and are a 60 truck fleet today with over 100,000 SF of warehouse space. More local trips have been generated by the increased warehousing capability, with a dramatic increase in trucks on the roads serving the W&A campus. Good roads are easier on equipment and provide a safe efficient system of moving product. While the W&A facilities have grown over the years, the roads remain the same. Both Ridge Dr and Summit Dr were constructed in 1978.

OSI/RediServ – *3rd most valuable property in Fort Atkinson*

OSI/RediServ has been in Fort Atkinson since the 1960s. They are currently considering a substantial expansion at their Fort Atkinson facility to make and deliver the "impossible" burger. **The investment would be \$25-\$30M at their current facility and result in the addition of 32 full time jobs.** The transportation facilities around their plant have *not* been meaningfully improved since construction in 1971 (Industrial Drive and Klement Street) and 1984 (Butler Dr). The addition of the new contract, should Fort Atkinson be chosen for the expansion, would mean a significant increase in trips per day to the facility.

The Solution: The roads serving these two industrial parks were constructed with a standard 12-inch base and 3-inches of asphalt. The rural section of these roads lends itself to a cost effective rehabilitation approach called pulverizing. The existing gravel base and asphalt surface will be ground up, compacted, and graded to provide a solid surface for two lifts of new asphalt, the first at 3-inches the second at 2-inches. This will create a robust road section of 15-inches base coarse and 5-inches of asphalt, adequate for these heavy industrial areas. Road shoulders will be re-established and curb and gutter will be replaced and slightly extended on a short section of Klement Street.

Minor drainage issues will be addressed at specific locations to ensure pavement life is not compromised. In addition, marking improvements to the two pedestrian and bicycle crossings of the Glacial River Trail will be installed, a popular walking route for employees within the industrial park.

Design has been completed to a 75% level by City staff. We will take the project to final PSE's and perform oversight with our in-house expertise in the Engineering Department.

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Figure 1: Looking north on Industrial Drive, adjacent to the OSI/Redi-Serv plant. Employees of the plant are parked on the left.



Figure 2: Klement Street looking west. The glacial heritage bike path is in the background and will receive an improved crosswalk and signage at this non-descript crossing.



Figure 3: Looking south on Summit Drive

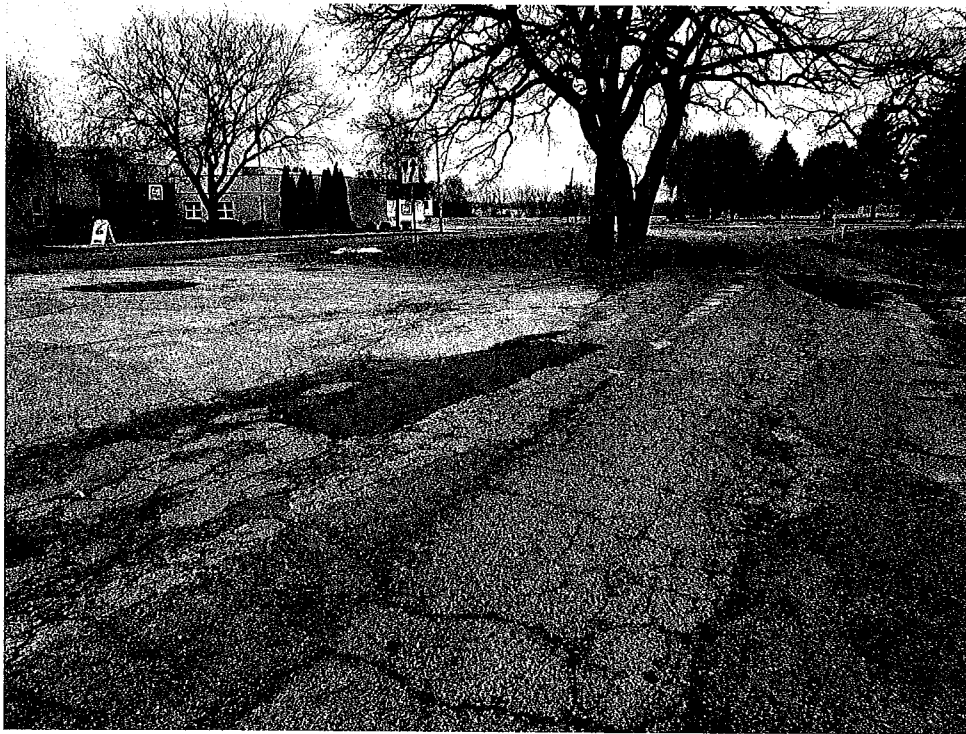


Figure 4: Looking west on Industrial Drive at the entrance to Jones Dairy Farm



Figure 5: Looking south on Summit Drive – The W&A facilities line both sides of the road in this corridor



Figure 6: Looking southwest along Ridge Drive at the W&A Facilities



Figure 7: Butler Drive next to OSI/Redi-Serv looking east

ENGINEER'S ESTIMATE - FORT ATKINSON INDUSTRIAL COMPLEX IMPROVEMENTS

Item	Unit	Quantity	Unit Prices	Total Amount
GENERAL ITEMS				
TRAFFIC CONTROL	LS	2	\$2,500.00	\$5,000.00
INLET PROTECTION (TYPE D)	EA	23	\$125.00	\$2,875.00
			SUBTOTAL	\$7,875.00
REMOVALS				
SAWCUT - ASPHALT PAVING	LF	1625	\$2.00	\$3,250.00
			SUBTOTAL	\$3,250.00
ROADWAY CONSTRUCTION				
PULVERIZE EXISTING ASPHALT (8" DEPTH)	SY	23000	\$4.00	\$92,000.00
FINISH GRADE BASE STONE	SY	23000	\$2.00	\$46,000.00
EBS REMOVE AND PREPLACE (1-1/4" DENSE) (12" DEPTH)	SY	650	\$30.00	\$19,500.00
5-INCH THICK ASPHALT PAVING (3" 19mm, 2" 12.5mm)	TON	6700	\$70.00	\$469,000.00
24" STONE SHOULDER (3/4" DENSE GRADED BASE STONE)	LF	5500	\$3.00	\$16,500.00
COMMON EXCAVATION (15" DEPTH)	SY	1500	\$10.00	\$15,000.00
1-1/4" DENSE GRADED BASE STONE	TN	800	\$14.00	\$11,200.00
30" CONCRETE CURB	LF	320	\$22.00	\$7,040.00
RESTORATION W/ TOPSOIL, FERTILIZER, SEED, AND MATTING	LS	2	\$3,500.00	\$5,000.00
CROSSWALK 6 - INCH, SOLID WHITE - EPOXY	LF	120	\$8.00	\$960.00
			SUBTOTAL	\$682,200.00
UTILITIES - STORM SEWER				
STORM MANHOLE W/ CASTING AND SOLID LID (48")	EA	1	\$2,500.00	\$2,500.00
12 INCH DIA. RCP STORM SEWER	LF	250	\$65.00	\$16,250.00
CONCRETE END SECTION	EA	3	\$450.00	\$1,350.00
ADJUST STORM MANHOLE	EA	4	\$500.00	\$2,000.00
GENERAL EXCAVATION (RE-ESTABLISH DRAINAGE)	LS	2	\$5,000.00	\$10,000.00
			SUBTOTAL	\$32,100.00
UTILITIES - SANITARY SEWER				
ADJUST SANITARY MANHOLE	EA	18	\$500.00	\$9,000.00
			SUBTOTAL	\$9,000.00

TOTAL	\$734,425.00
10% CONTINGENCY	\$73,442.50
TOTAL CONSTRUCTION BUDGET	\$807,867.50

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10-d



CITY OF FORT ATKINSON, Fort Atkinson, WI, 53538

Date: April 2, 2020

TO: City Council
FROM: Matt Trebatoski, City Manager
SUBJECT: Employee Pay during COVID-19 Safer at Home Order

The City continues to monitor developments with COVID-19 (2019 Novel Coronavirus). The health and safety of everyone continues to be our number one priority. When responding to an infectious disease, the City has been closely following the recommendations made by our state and county health departments. We also monitor and follow guidance from the Centers for Disease Control and Prevention, as well as the World Health Organization.

To date we have no confirmed cases within our team, however due to new cases being reported in the community and in light of the Governor's Emergency Safer At Home Order, we have decided that all non-essential city services will continue to be placed on hold until at least 8:00 a.m. on Friday, April 24, 2020 to align with the state-wide order. We are doing this to protect our employees, their families and the entire community.

City departments have developed plans intended to keep essential employees healthy for the duration of the pandemic either by working at home, staying home and healthy until their next shift, or simply staying home until ordered back to work. During this time employees continue to report directly to their supervisors who are developing low risk tasks to try to maintain some meaningful productivity in light of the circumstances.

I am recommending we continue to pay all of our full-time and regular part-time employees their normal, full wages. The City presently has the capacity to continue paying its employees their regular, full wages. If we were to consider laying off non-essential workers, which we are not at this time, we would still be required to pay unemployment claims directly, giving most workers a majority of their current compensation anyway.

Keeping our staff healthy is paramount to maintaining essential services to our community throughout this pandemic. We also want to ensure that we are able to retain our employees as we work through this challenging and unprecedented set of circumstances.

We plan to be able to continue in this capacity, if the State Order is extended, until at least July, 2020, at which time we would need to reevaluate the situation. Financially we have placed all non-essential capital expenditures on hold. This is a very conservative step and hopefully ends up proving to be unnecessary, but is the prudent thing to do at this time.

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